

**El Monte Union High School District**  
 3537 Johnson Avenue ● El Monte, CA 91731  
 Phone: 626-444-9005 ● Fax: 626-443-7751  
 Assessment, Accountability, and Family Engagement Department  
 Rossana Alvidrez – Coordinator, English Learner Program  
 E-mail: rossana.alvidrez@emuhsd.org

**District English Learner Advisory Committee (DELAC)**

July 21, 2020 (Virtual Meeting in Google Meet)

5:00 – 6:00 p.m.

**AGENDA**

Mrs. Mondragon	<ol style="list-style-type: none"> <li>1. Sign-in and Welcome Meeting called to order at _____ by Mrs. Mondragon, DELAC president.</li> <li>2. Approval of the agenda</li> <li>3. Reading and approval of the minutes for May 28, 2020.</li> </ol>
Mrs. Echeverria	<p><b><u>Compliance Items</u></b></p> <ol style="list-style-type: none"> <li>4. Consolidated Application <b>[I-EL 2.3]</b></li> </ol>
Mr. Velasquez	<p><b><u>Additional Items</u></b></p> <ol style="list-style-type: none"> <li>5. Announcements       <ol style="list-style-type: none"> <li>a) Summer School Distance Learning: Continuing students: Session 2 concludes July 24, 2020 Incoming 9<sup>th</sup> graders: July 27 to August 7, 2020</li> <li>b) Online Registration for the 2020-2021 school year           <ul style="list-style-type: none"> <li>- Information will be mailed home to students and parents</li> <li>- Information will be communicated via Robocalls</li> <li>- Online registration <b><u>may be</u></b> from August 3<sup>rd</sup> to August 14<sup>th</sup></li> </ul> </li> <li>c) First day of school 2020-2021: Tuesday, August 18, 2020</li> <li>d) Next DELAC meeting: Thursday, November 19, 2020</li> </ol> </li> </ol>
Mrs. Leon	<ol style="list-style-type: none"> <li>6. Meeting Evaluation for May 28 and July 21 meetings – <u>two options</u>:       <ol style="list-style-type: none"> <li>a) complete the paper form included in the packet of materials and return by mail in the envelope also included in the packet, or</li> <li>b) complete the Google form that was sent by email</li> </ol> <p style="text-align: center;">DELAC Report Form – to share information with the ELAC</p> </li> </ol>
Sra. Mondragon	<ol style="list-style-type: none"> <li>7. Adjournment Meeting adjourned at _____ p.m.</li> </ol>

To add agenda items for the next meeting, please call the Assessment, Accountability, and Family Engagement office at (626) 444-9005, ext. 9916, or by email to rossana.alvidrez@emuhsd.org

**District English Learner Advisory Committee  
LEGAL REQUIREMENTS**

<i>Date Completed</i>	<b>LEGAL REQUIREMENTS</b>
12/12/2019	1. Each local education agency (LEA) with more than 50 English learners (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of ELs and not employed by the district. <b>[I-EL 2.0]</b>
	2. The DELAC <b>shall advise</b> the school district governing board on all of the following tasks:
12/12/2019 01/23/2020	a) Development of a district master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. <b>[I-EL 2.1(a)]</b>
01/23/2020 02/27/2020	b) Conducting of a district-wide needs assessment on a school-by-school basis. <b>[I-EL 2.1(b)]</b>
05/28/2020	c) Establishment of district program, goals, and objectives for programs and services for ELs. <b>[I-EL 2.1(c)]</b>
05/28/2020	d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. <b>[I-EL 2.1(d)]</b>
05/28/2020	e) Review and comment on the district's reclassification procedures. <b>[I-EL 2.1(e)]</b>
05/28/2020	f) Review and comment on the written notifications required to be sent to parents and guardians. <b>[I-EL 2.1(f)]</b>
01/23/2020 02/27/2020	g) Review and comment on development of the Local Control and Accountability Plan (LCAP). <b>[I-EL 2.1(g)]</b>
12/12/2019 01/23/2020 02/27/2020	3. Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. <b>[I-EL 2.2]</b>
<b>07/21/2020</b>	4. The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. <b>[I-EL 2.3]</b>
	<b>ADDITIONAL ITEMS</b>
02/27/2020	5. Review the Uniform Complaint Procedure (UCP), the <i>Williams</i> Complaint Procedure, and the UCP notification procedure. <b>[II-UCP2]</b>
12/12/2019 01/23/2020	6. Review the district Parent Involvement policy. <b>[I-CE2.2(c)]</b>
12/12/2019 01/23/2020	7. Review and/or revise DELAC bylaws.
12/12/2019	8. Elect DELAC Officers.